

Checklist – this checklist is indicative for support purposes during proposal submission ONLY and it is NOT necessarily exhaustive.

Checklist	
Applicants have read thoroughly the Call for Proposals Document which is available in the IRIS Portal.	☐
The Host Organisation has already registered and submitted its “Legal Info” on the IRIS Portal.	☐
The Project Coordinator has submitted “My profile” and “My researcher Info” on the IRIS Portal.	☐
The Host Organisation is a Startup company, as specified in the Chapter 1.2, Section III, of the RESTART 2016-2020 Work Programme (or an Under Establishment Company).	☐
The Host Organisation <u>HAS NOT</u> been funded by the RIF as HO in the frame of previous Calls for Proposals under the PRE-SEED and SEED Programmes.	☐
Applicants have used the appropriate Submission Form (Part B – Technical Annex) for the PRE-SEED/0526 Call which is available under the Call Documents in IRIS Portal, without any differentiation.	☐
Applicants have duly completed all relevant sections of Part B, according to the guidelines provided.	☐
There are no discrepancies between Part A and Part B in terms of information provided.	☐
Applicants have selected one Focus Area of S3Cy in the Annex included in Part B, or selected «Other» if the Project is not applied to any of the Priority Sectors/Focus Areas	☐
Applicants have uploaded Annex I – Curricula Vitae of <u>ALL</u> project team members – <u>OBLIGATORY</u> Submission.	☐
Applicants have uploaded Annex II – Product/Service Wireframe – Applicable <u>ONLY</u> for Projects that fall within the ICT and manufacturing sectors, and/or Projects which include the development of digital applications and/or software.	☐
The proposal is submitted in English.	☐
The duration of project implementation is up to 18 months.	☐
Applicants have completed the «Requested Funding» field in Part A ($\leq$ Maximum Funding).	☐
The «Requested Funding» is in line with the maximum funding amount per Project defined in the Call for Proposals ($\leq$ 119.999 Euro).	☐

The Budget of Partner Organisations (if applicable), does not exceed 20% of the total project budget.	☐
The Project Coordinator, at the Proposal Submission Stage (In Part-A, Question: «Has this Proposal (or a similar one with minor deviations regarding the content and / or participants) been submitted under any other Programme of the RESTART 2016 - 2020 Programmes?»), has duly declared if the Proposal (or a similar one with minor deviations regarding the content and / or participants) has been previously submitted under any other Programme / Call of the RESTART 2016 - 2020 Programmes.	☐
Applicants have performed a validation check in good time to ensure they are able to submit before the deadline.	☐
Applicants have ensured that all requested information and documents have been submitted as part of their submission.	☐